

**Class Title: Driver's License Examiner 1**

**Class Code: 036921**

### Examination Method

**Minimum Qualifications Evaluation:** Employment applications for Driver's License Examiner 1 will be reviewed to determine whether applicants meet the specified education and/or experience requirements, as well as any other necessary qualification requirements specified in the job posting for this job. **Applicants meeting the qualification requirements will be sent a testing admission notice advising them of the date by which they must take the test if they wish to be considered for currently posted position vacancies.**

**Computer-Administered Test:** To be eligible for employment consideration, qualified applicants must attain a passing score on a computer-administered test for Driver's License Examiner 1. **The test takes approximately two (2) hours to complete.**

### Test Content Summary

The test for Driver's License Examiner 1 consists of four computer administered test components. An applicant's standing or rank on an employment register is based on a combination of the four test component scores. The four test components are described below.

**Forms Data Entry** - This test component requires the use of a computer keyboard to enter information from simulated customer/client application forms. There are 30 application forms to be keyed and 15 minutes are given to accurately key as many of these forms as possible.

**Clerical Accuracy** - This test component is divided into two sections. The first 17 items measure ability to identify errors in a line of words and numbers. The last 10 items are designed to assess ability to give correct change using simple math operations.

**Word Meanings** - This test component contains 20 items that have been designed to assess word usage ability.

**Driver's License Simulation** - This test component contains 52 items designed to assess the ability to apply driver's license requirements to given interactions with hypothetical driver's license applicants.

### Testing Location Information

**Currently testing is conducted only at the Department of Human Resources office in Nashville.**

If alternate testing locations should become available, approved applicants will be notified of the alternate location which best matches their testing location preference (as indicated in employment application submitted for this job).